

MEMBER NUMBER							
FIRM NUMBER							



FORM 00
IFOMU 00

HOME LOAN APPLICATION CHECKLIST

CONFIDENTIAL

Required documentation – Imibhalo edingekayo		Completed by Kuqediwe ngu	Attached Kunamathiselwe
01	<p>Pension-backed home loan application <i>TCS Form 01 - For signature by applicant and spouse (where applicable)</i> <i>This form Includes the income and expenditure analysis</i></p> <p>Isicelo sempensheni yemalimboleko eselwa ekhaya <i>TCS Ifomu 01 Okwakusayinwa ngumenzi wesiicelo nomlingani (Alphol kusebenza khona)</i> <i>Lesi sithangami sifaka ukuhlaziwa kwemalienganayo Kanye nezindleko</i></p>	Member Ilunga	
02	<p>Reason for the loan <i>A written explanation from the applicant describing what the intended use of the loan is, signed by the applicant</i></p> <p>Isizathu semalimboleko <i>Incazelo ebhaliwe evela kumenzi wesiicelo echaza ukhuthi ukusetshenziswa kwemalo okkuhlose; we lokho obolekayo kuyini, esisayiniwe ngumenzi wesicelo</i></p>	Member Ilunga	
03	<p>Proof of ownership <i>It could be any one of the following:</i></p> <ul style="list-style-type: none"> • <i>Stamped letter from Tribal Leader/Chief</i> • <i>Bond statement not older than 3 months</i> • <i>Title Deed</i> • <i>Tax invoice from Municipality that reflects rates (Rates and taxes statement)</i> • <i>Letter from the Local Municipality</i> <p>Ubufakazi bokuba ngumnikazi <i>Kungaba noma ikuphi kokulandelayo:</i></p> <ul style="list-style-type: none"> • <i>Incwadi efinqwe evela kumholi wesizwe/nkosi</i> • <i>Istatimende sebhondi esingesikhulu kunezinyanga ezi-3</i> • <i>Itayitela lesihloko</i> • <i>Irisdi yentela evela kumasipala ekhombisa amanani (amanani nezehulelo)</i> • <i>Incwadi yegunya</i> 	Member Ilunga	
04	<p>Quotation for the intended use of the loan <i>It must be an official quotation from the intended supplier(s)/contractor</i></p> <p>Isilinganiso sokusetshenziswa kwemali okuhlokelwe yona mboleko <i>Kufanele kube yikhothesihini esemthethweni evela kosonkontileka abahlinzekile /abahlinzeki</i></p>	Member Ilunga	
05	<p>Building plans <i>Building plans would be required for construction work to be performed on a property. Normal renovations / non-structural changes e.g. paving, cupboards, tiling/carpeting, bathroom/kitchen renovations, replacing doors/windows etc. would not require plans. For these, mark the block as 'N/A' (Not applicable)</i></p> <p>Amasu Wokwakha <i>Inzhlelo zokwakha bezizodinga ukuthi umsebenzi wokwakha weniwe esakhiweni Ukulungiswa okujwayelekile /ininguquko ezingezona ezihlekelele isb. ukugoqa, izinkomishi, ukubeka ngamathayili, ukopha, ukugeza kabusha ikhishi/ikhoshi, ukufaka esikhundleni seminyango/windows njilibeungeke kudinga amapulani. kulawa, maka uphawu njenje – N/A (Ayisebenzi)</i></p>	Member Ilunga	
06	<p>Copy of green bar-coded Identity document or Passport <i>FICA requirement - Clear copy required for both the employee and spouse (where applicable)</i></p> <p>Ikhophi lomazisi oluhlaza obonisa okuhlaza okotshani nom ipaspoti <i>Isidingo se FICA -Ikhophi ecacile edingekayo kubo bonke abasebenzi nomlingani (Lapho kufanele kohona)</i></p>	Member Ilunga	
07	<p>Proof of residence / Declaration of Residential Address <i>FICA requirement - not older than 3 (three) months.</i> <i>Any account statement from an NCR registered company that reflects your physical address / e.g. Utility bill, account statement mailed to home address (It should not be from TCS or Woolworths), if such a document is not available, TCS Form 02 is required</i></p> <p>Ubufakazi bendawo yokuhlala/ Isimemezelo Sekheli Lendawo yokuhlala <i>Imfuneko ye- Fica – hhayi ngaphezulu kwezinyanga ezi – 3 (ezintathu)</i> <i>Noma iyiphi – akhawunti evela kinkampani ebhalisiwe ye- NCR ekhombisa ikheli lakho lendawo</i></p>	Member Ilunga	

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	<i>/e.g. Isitatimende se akhawunti yokusershenziswa kwemali ithunyelwe ekhelini laselkhaya (akufanele kube kusuka kwa – TCS noma eWoolworths), uma leyo mibhalo ingatholakali, ifomu le- TCS liyadingeka.</i>		
08	Pay slips for 3 months for salaried staff / 4 weeks for weekly wage earners <i>Not older than 3 months</i> Isiliphu sasebhang e izinyanga ezintathu sabasebenzi abahola imiholo /amam viki ama -4 kulabo abhola masonto onke <i>Hhayi ngaphezulu kwezinyanga ezi -3</i>	Member Ilunga	
09	Bank statements for 3 months (statements must reflect salary deposit) <i>Not older than 3 months</i> Isitatimende sasbhang e izinanga ezinathu (isitatimende kumele sikhombise idiphozithi yomholo) <i>Hhayi ngaphezulu kwezinyanga ezi - 3</i>	Member Ilunga	
10	Copy of marital certificate / Divorce order <i>If applicable</i> Ikhophi yesiticketi somshado /Sehlukaniso <i>Uma kusebenza</i>	Member Ilunga	
11	Personal information form TCS Form 03 - For signature by applicant and spouse (where applicable) Ifomu lemininingwane yomuntu I – TCS form 03 – Okwakusayinwa ngumenzi wesiicelo nomlingani (Lapho kusebenza khona)	Member Ilunga	
12	Debit Order Instruction Form TCS Form 04 - For signature by applicant and spouse (where applicable) Ifomu lemialo ye – Debit Oda Ifomu le TCS 04 - Okwakusayiwa a ngumenzi wesiicelo nomlingani (lapho kufanele khona)	Member Ilunga	
13	Pledge and cession undertaking TCS Form 05 - For signature by applicant(s) Isithembiso no ITCS Ifomu Form 05 – Okwakusayinwa ngumenzi wesicelo	Member Ilunga	
14	Compliance certificate from firm TCS Form 06 - Letter from firm confirming employment of applicant and that to the best of the company's knowledge the applicant will use the loan for housing purposes in respect of the immovable property specified Isitfikedi sokuhambisana nomthetho kusuka ku firm I -TCS Ifomu 06 – incwadi evela eqinile eqinisekisa ukuqashwa komfakisisicelo nokhuthi ngokwazi okhule kwenkampani umfakisisicelo uzosebenisa imali mboleko ngezinhlose zezindlu mayelana nempahla engashukumi ebekiwe	Firm via Member Qiniseka ngesilunga	